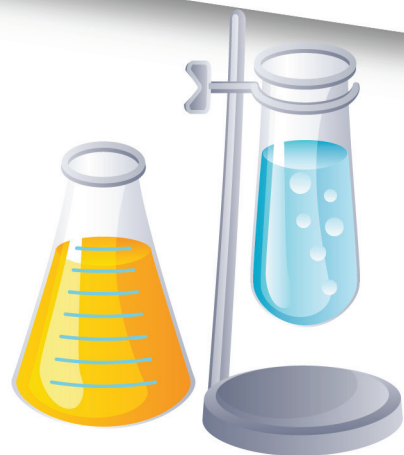
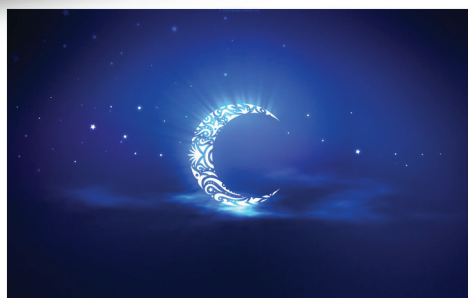
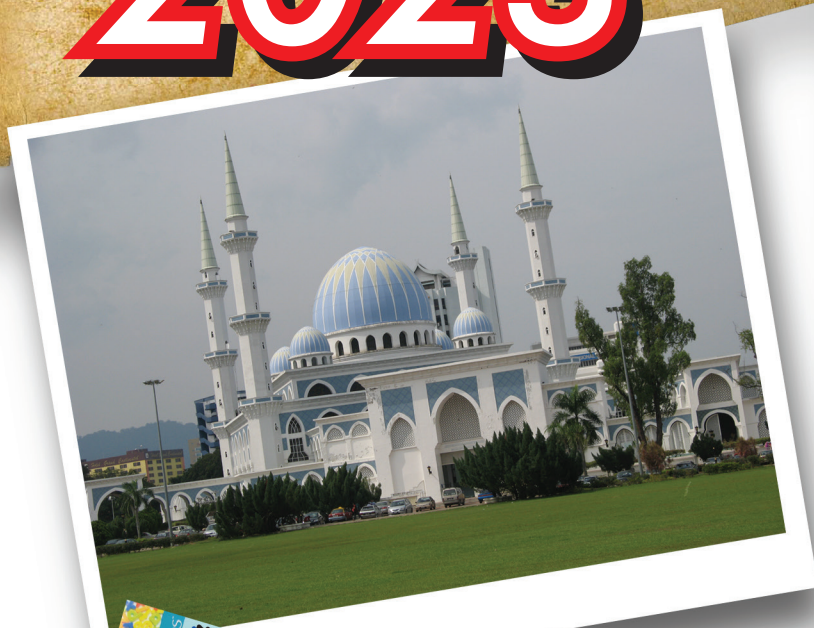


# KIDZnMUMZ & Playgroup

## PROSPECTUS 2023







Dear Parents

Thank you for allowing us the privilege of working with you and your child this year in his great first adventure of learning.

We want to support you during these precious formative months.

We would like not only to give your child a basis for learning, but also to help him develop the Islamic character traits that will benefit him the rest of his life. Communication is vital throughout the school year.

At any point in the year, don't hesitate to discuss your child's development with us.

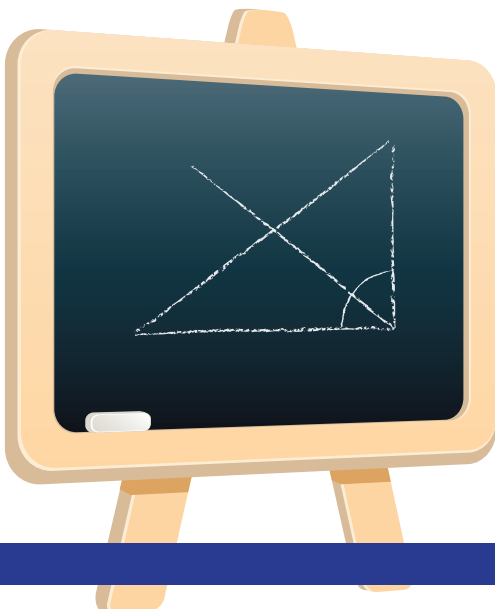
We are engaged in a program that needs your fullest understanding and cooperation for the benefit of your child.

To assist your child during this year, here are several projects and suggestions you may follow:

- 1 Read daily to your child from books designed for a kindergartner. (2-5 years appropriate)
- Read and tell him stories about Allah, Prophets, Ask comprehension questions.
- 2 Sing songs and listen to good Nazms with him.
- 3 Encourage your child to cut out large pictures.
- 4 Discuss colors. He should learn the names of basic colors -- red, blue, green, yellow, orange, purple, brown and black.
- 5 Work simple puzzles together.
- 6 Help your child practice zipping, buttoning, typing and putting on wearing apparel.
- 7 Encourage your child to do as much as he can by himself. Give him specific responsibilities of which he is capable, expect him to do them, and praise him for each effort.
- 8 Encourage your child to play with you, with other children and alone.
- 9 Give him a nutritious breakfast each morning and provide a fruit snack for his mid-morning break.
- 10 Help him practice courtesies in keeping in keeping with his age and development.
- 11 Help him feel secure and wanted, show an interest in all he does.
- 12 Lead your child to appreciate the wonders of Allah's creative handiwork and His great love for our Nabi (SAW)
- 13 Teach him to pray, and pray with him. Help him to memorize short surahs and duaahs.
- 14 Take him to Mosque, Islamic gatherings regularly.

Your Child is like a vessel just waiting to be filled. With your help, We desire to fill him with Godly character, as well as to give him a solid basis for relating to his immediate World. The foundation for learning this year will affect him for a life time. We are looking forward to a great year together!

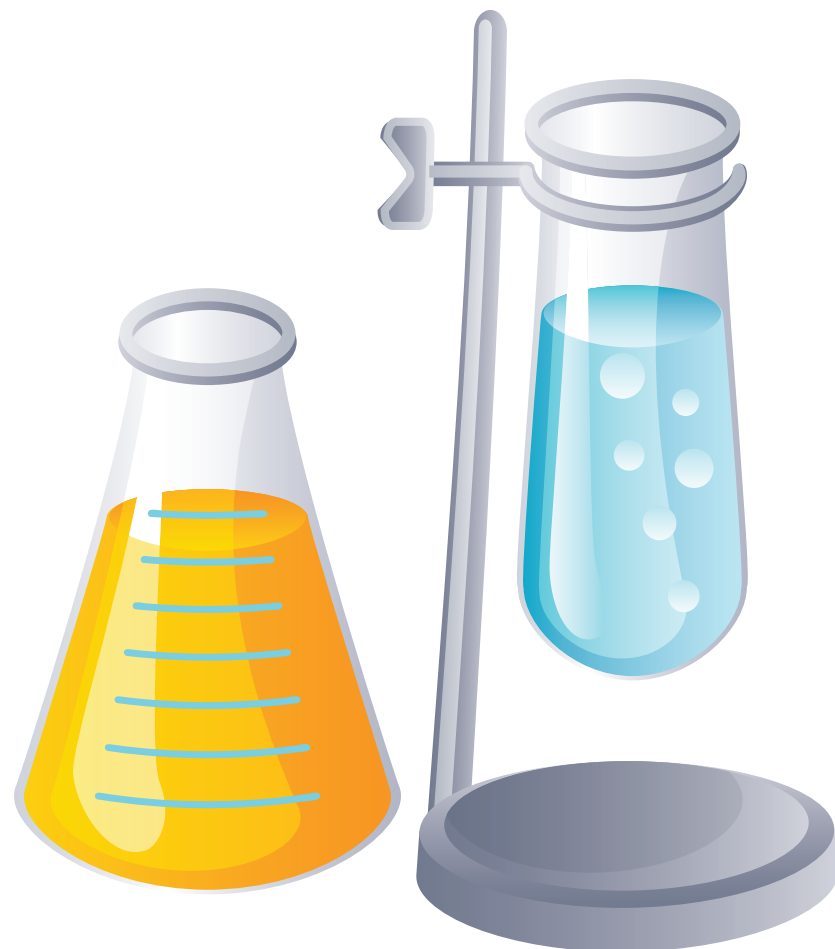
Sincerely,  
S.Z. Sujee





## We Offer

- 1 Deeni Kidz
- 2 Picasso Kidz
- 3 Crunchy Kidz
- 4 Hippity Skipity Kidz



# Kidz n' Mumz    Opened its doors in January 2004.

## Kidz n' Mumz Vision

To take excellent care of every single child placed under our supervision and to educate them in preparation for "Grade R" and beyond.

## Our Motto

"Where Playing is Learning & Learning is Fun"

## Our Mission

- To utilize and to secure the right people with knowledge, skills and experience for the task
- To develop and to maintain a good team spirit and interpersonal relationships
- To have very good communication lines, share information and feedback systems to ensure quality
- To offer a safe and healthy environment
- Practising good organization and planning for quality service
- Offering a play and educational environment in which the children will participate
- To measure our success through parents feedback, research mechanisms and by staying in touch with the needs of the children
- Always ensuring happy and motivated children and staff who look forward to enjoy each new day in the company of each other.

## We offer you and your child

- A loving and safe environment
- Understanding and compassion
- Clean and serene classroom
- Constant supervision. Children are never left unsupervised
- Care about you and your family
- Extremely high standards
- Working lovingly with you through the difficult stages of growing up
- You are kept informed of your child's activities, progress and incidents
- Discussion of your child's needs at any point without prejudice





## DISCIPLINE IN THE LEARNING CENTRE

1. Specific rules should be established to maintain discipline in the classroom.
  - a. As the children begin to feel "at home" in the class, a list of "dos and don'ts" becomes more and more necessary.
  - b. The learning center should be a place where children like to come!
  - c. A child is not just being disciplined for the moment, his life is being molded.

Examples of rules might be:

1. Walk inside ; run outside
  2. Listen when the teacher is talking
  3. Crayons are for paper not walls
  4. Stay in your seat
  5. Be kind to others; do not fight
- B. A "list" of class rules serves four purposes:
1. The class atmosphere is more conducive to learning.
  2. Learning to remember and obey rules builds character and prepares the children for living.
  3. Maintaining fairness to each individual child and consistency of discipline is much easier.  
(Children soon realize that infractions are dealt with in exactly the same way each time, for each child.)
  4. Rules keep the teacher from "nagging" ("I've told you three times. . . !")

## RULES FOR BREAK TIME

Rules to be discussed with the children:

- 1 Kidz may not go beyond boundaries if they do, they will receive a demerit.
- 2 Things that may and may not be thrown
- 3 The line - up signal
- 4 When they may & may not go near the equipment (Be careful when someone is swinging etc.)
- 5 taking turns & sharing (balls etc.)
- 6 Only leaving play area when signalled, No running out by oneself,
- 7 No standing near to doors being electrically opened.
- 8 No running to parents vehicles parked on the road.



## SECURITY

Only authorised persons are allowed to fetch your child.

## NOTE

Our children do not have TV-knees; they love the outdoors and learn through playing. Messy play, walking barefoot on the grass and playing in the sandpit all develops their skills and enhances intelligence.

## CHILDREN'S CLOTHING REQUIREMENTS

Please send your child to school in practical, comfortable clothing that will in no way inhibit his/her development. Children learn through their senses and by experimenting in their environment. Please allow your children to play and learn freely without being overly concerned about dirt or damage.

- Please send a spare change of clothing to school in your child's bag each day
- Please include a jersey for cooler weather.
- Hats are compulsory in summer.
- All clothing should be clearly marked with your child's name.

## WHEN YOUR CHILD IS SICK

If your little one are not feeling well, have a bad cold or if they were sick during the previous night, must not attend school and should preferably be kept at home until they are better; So kindly contact us via phone call or sms to notify us.

## KIDZ N' MUMZ CALENDAR

We follow the Gauteng School Holiday calendar. We close on Public Holidays, and we make provision for long weekends and Religious / Auspicious days. (Kids may be given added days off)

Parents are required to participate in fundraising activities

We have two major fund raising events per annum and all parents are asked to participate.

## NOTICE PERIOD FOR TAKING YOUR CHILD OUT OF THE SCHOOL

A one Month notice from you is required.  
No refunds will be given for termination of classes.

## EXTRA MURALS

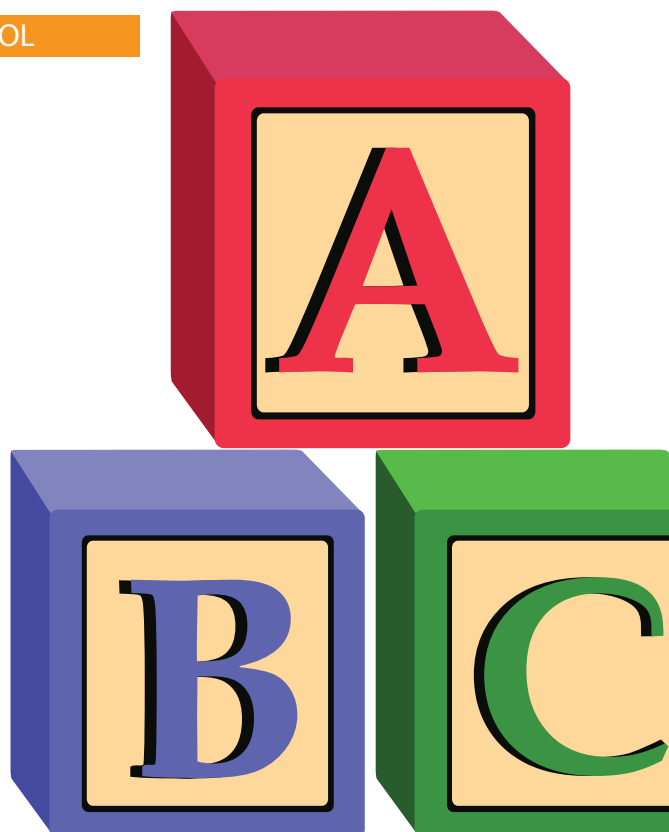
Late comers cannot be accommodated.

### Extra Murals

- 1 Picasso Kidz
- 2 Cruchy Kidz
- 3 Hippity Skipity Kidz
- 4 Deeni Kidz

## EXCURSIONS

- 1 All parents will be required to partake in all excursions.
- 2 The cost of the excursion is not included in the fees.
- 3 Kidz n' Mumz will not be liable for any injury or loss while on excursion.





## ADDENDUM 1

### 1. Child's Particulars

Full name of child \_\_\_\_\_

Date of Birth \_\_\_\_\_

Sex \_\_\_\_\_

Allergies to food \_\_\_\_\_

\_\_\_\_\_

Other allergies \_\_\_\_\_

What are child's favourite activities \_\_\_\_\_

\_\_\_\_\_



### 2. Parent / Guardian's particulars

#### 2.1 Father

Full name of father \_\_\_\_\_

Identity number \_\_\_\_\_

Occupation \_\_\_\_\_

Telephone (Work) \_\_\_\_\_

Cell phone number \_\_\_\_\_

Telephone number (Home) \_\_\_\_\_

Residential address \_\_\_\_\_

\_\_\_\_\_

Postal Address \_\_\_\_\_

\_\_\_\_\_

Email address \_\_\_\_\_

#### 2.2 Mother

Full name of mother \_\_\_\_\_

Identity number \_\_\_\_\_

Occupation \_\_\_\_\_

Telephone (Work) \_\_\_\_\_

Cell phone number \_\_\_\_\_

Telephone number (Home) \_\_\_\_\_



Residential address \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Postal Address \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Email address \_\_\_\_\_

2.3 Relationship of parents

\_\_\_\_\_

2.4 Payment of fees (Who will be responsible for the payment of the Playgroup fees)

\_\_\_\_\_

3. Siblings

Name: \_\_\_\_\_ Age: \_\_\_\_\_  
Name: \_\_\_\_\_ Age: \_\_\_\_\_  
Name: \_\_\_\_\_ Age: \_\_\_\_\_

4. Family Doctor

Full name: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Address: \_\_\_\_\_

5. Emergency contact other than parent / guardian

Full name: \_\_\_\_\_

Contact numbers: \_\_\_\_\_

Relationship to child: \_\_\_\_\_

6. Additional Information

Please provide any additional information which you feel may be pertinent to the care and well being of your child.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_







#### CONSENT AND INDEMNITY FORM (MOTHER & FATHER)

I, \_\_\_\_\_ (Mother's full name) &

I, \_\_\_\_\_ (Father's full name)

The parent / Guardian of \_\_\_\_\_ (Child)

Hereby give full consent of the above mentioned Child to attend Kidz n' Mumz Playgroup and to take part in all activities arranged by Shahana Sujee and her staff.

I fully understand and accept that attendance at Kidz n' Mumz Playgroup and all activities carried out by Shahana Sujee and her staff are at the Child's own risk and I undertake on behalf of myself, and the above mentioned Child to indemnify, hold harmless and absolve Shahana Sujee and her staff at the Playschool against any claim whatsoever that may arise in connection with any loss or damage to the property of or injury to the above mentioned Child, in the course of attendance at Kidz n' Mumz Playgroup, as well as any activity arranged by Shahana Sujee or her staff in the knowledge that Shahana Sujee and her staff at the Playgroup will nevertheless take all reasonable precautions to ensure the safety and welfare of the Child.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature: \_\_\_\_\_ (Father)

Signature: \_\_\_\_\_ (Mother)

Signature: \_\_\_\_\_ (Witness)

Signature: \_\_\_\_\_ (Shahana Sujee )

Signature: \_\_\_\_\_ (Witness)





## ENROLMENT AGREEMENT AND GENERAL INFORMATION

Enrolment Agreement between

Shahana Sujee

and

\_\_\_\_\_  
(Parent/Guardian)

In respect of attendance at the Playgroup by

\_\_\_\_\_  
(Child)

whose particulars are fully set out in Addendum 1.

### 1. Hours of Playgroup

School begins at 9:30am and ends at 12:30pm. Parents are asked to please drop their children no later than 9:30am.

Parents are to accompany their children to their classroom. Children are to be fetched personally by their parents and if another party will be fetching your child, please notify us in due time. No child will be allowed to leave the playgroup premises without prior notification.

The Child will be collected at 12:30pm sharp daily from the Playgroup by:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Nominated Person / Persons)

### 1. Pigeon holes

A pigeon hole is allocated to each child in the Playgroup. This is how we communicate with you – all notices, newsletters and party invitations are placed in your child's box. Please check the plastic pocket folder daily.

### 2. School bags

Each child must have his / her own named school bag which contains a change of clothing. This teaches your child to look after and put away his / her belongings. All clothes should be properly marked to avoid losses.

### 3. Toys at school

Bringing toys to school often results in tears, especially when they are broken. Please if possible, leave them at home. Please note that every care is taken to look after the toys that are sent to school, but we cannot be held responsible for toys that are lost.

### 4. Labelling of personal items

Please ensure that all items that are sent to school are clearly labelled with your child's name and surname. This includes sun hats, lunch boxes and juice bottles.

### 5. School equipment

If school equipment finds its way home, please return it. Ensure that the child is aware that they have to return it to school.

#### 6. Personal information

Parents are asked to keep kidz n' Mumz informed of any personal information changes such as postal or physical address, cell and home numbers etc. This is to enable us to contact you in case of an emergency and it is essential that we have the correct telephone numbers.

#### 7. Waste materials

Waste materials such as empty boxes, milk bottle tops, cotton reels, waste paper, purity bottles etc, are most useful at school. Any contributions will be appreciated.





## REQUIREMENTS FOR 1ST DAY OF PLAYGROUP

### Playgroup

3 x Craft Glues

3 x Ready Mixed Liquid Tempera Paint

1 x Box of thick Crayons

1 x Ream of A4 Paper



## REQUIREMENTS FOR 1ST @ Kidz n' Mumz

2 x Liquid Craft Glues

2 x Ready Mixed Liquid Tempera Paint Any Colour







## Medical Indemnity Form (Father/Mother)

I, \_\_\_\_\_ (Father's full name)  
I, \_\_\_\_\_ (Mother's full name)  
The parent / Guardian of \_\_\_\_\_ (Child)  
Do hereby give permission for my child to receive any medical attention in any  
emergency, should myself or my doctor not be able to be contacted.

I, \_\_\_\_\_ (Father's full name)  
I, \_\_\_\_\_ (Mother's full name)

The parent / Guardian of \_\_\_\_\_ (Child)  
Accept that all reasonable precautions will be taken to ensure the safety and welfare  
of my child and that Shahana Sujee and any member of the staff, can in no way be held  
responsible for any death, injury, mishap or illness which may transpire to my child  
whilst in their care. I shall be responsible for the payment of all, medical and / or  
hospital accounts should any injury to the above mentioned child be sustained.

As far as I know my child is capable of participating in normal playground activities  
and he / she is in good health.

Medical Aid Institution: \_\_\_\_\_

Medical Aid number: \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature: \_\_\_\_\_ (Father)

Signature: \_\_\_\_\_ (Witness)

Signature: \_\_\_\_\_ (Shahana Sujee)

Signature: \_\_\_\_\_ (Witness)

